



Office: 27098951/293, 27098072
CONTROLLER OF EXAMINATIONS,
OSMANIA UNIVERSITY,
HYDERABAD - 500 007.

(Reaccredited by NAAC with A+ Grade)

No. 001 /B.F.A./CBCS/ SEM-I & III /Exams/2017

Date: 23-12-2017

NOTIFICATION

B.F.A (PHOTOGRAPHY, PAINTING & APPLIED ARTS) 3 & 5 YEAR DEGREE COURSE

It is hereby notified to all the eligible I&III Semester(Regular) candidates of B.F.A (PHOTOGRAPHY, PAINTING & APPLIED ARTS) I&III **Semester (CBCS)** enrolled during the academic year 2017-2018, The following is the schedule for the payment of examination fee and submission of examination application forms at their respective college(s).

Descriptions	Last dates	
	Without late fee	With late fee of Rs. 500/-
<u>For Students</u> Payment of Examinations fee and submission of Examination application forms at their respective colleges.	29-12-2017	03-01-2018
<u>For Colleges</u> 1. Submission of E.A.F. Online	03-01-2018	05-01-2018
2. Remittance of consolidated Examination fee to Registrar, Osmania University Exam Fee Fund A/c No. 52198262033.	03-01-2018	05-01-2018

FEE SCHEDULE:-

1. All Papers Rs 1050/- + 50/- For Memo
2. Migration Fee Rs 125/-
(Candidates who took admission from other Board/University)

Fresh Ist year candidates who are appearing for examinations should pay "Examination Processing Fee of Rs. 200/-- in addition to the normal examination fee (Only one time).

SPECIAL INSTRUCTIONS TO THE PRINCIPALS

- The college login will be closed after the last date.
- The late fee amount will be levied automatically in case the fee is not remitted to the O.U. A/c and forms are not submitted as per the above schedule.
- "Principals are requested not to forward/submit the EAF of Not Eligible Candidates. The results of Not Eligible candidates will be cancelled at any stage, if they write the examination."

Note:

1. The detail of Examination Fee schedule is enclosed.
2. The exact date of commencement of the Examinations and detailed time table will be notified later.
3. The Examination fee once paid by the candidate/college will not be refunded or adjusted.
4. **The Examination application forms of I&III - Semester eligible students (i.e. admitted to I&III Semester during the academic year 2017-18) are to be submitted online through college login. Also, hardcopy of the same may be downloaded and submitted to the examination branch duly signed by the Student and the Principal concerned along with photocopy of Qualifying Examination.**
5. **Not to collect the Exam fee from Blind, Physically Disabled, Deaf & Dumb students as per O.U Order No. 1555/228/2007-08/Budget-V, dated: 25-03-2008. A Xerox Copy of Medical Certificate confirming their status as Handicapped (minimum percentage of disability must be of 40%) must be attached to the Application forms. Blind, Physically Disabled, Deaf & Dumb Students Application forms should be submitted separately along with Separate Nominal Roll.**
 - a) Inform all the concerned candidates that the payment of examination fee & submission of application forms will not be entertained after the due date **under any circumstances**. The Examination fee once paid by the candidate will not be refunded or adjusted.

- b) Instruct the students to enclose the Xerox copies of the memorandum of marks of earlier examinations to verify eligibility, and Equivalency Certificate issued by the Board of Intermediate, A.P, if the candidates are from other board.
 - c) **Note that the H.T No allotted to a candidate at the time of admission shall not be changed or allotted to another candidate, even if the first candidate has cancelled his/her admission.**
 - d) Forward only the Examination application forms of the candidates who have **put in required Percentage of attendance.**
6. The University has decided to accept the payment of Examination fee through Core Banking System from the Colleges under Osmania University Jurisdiction

Under any Circumstances CASH/ Demand drafts will not be accepted.

I. It is required to transfer the fee amount through RTGS/ NEFT for credit into Registrar Osmania University Exam Fee Fund A/c No 52198262033(SBI, O.U Branch, IFSCode "SBIN0020071").

7. Application forms with all the requirements should reach the Examination Branch, OU, **on or before 6th January, 2018.** A penal fee @ Rs.1,000/- per faculty will be collected per day from the college on applications received **after 6th January, 2018.**
8. Consolidated fee receipt obtained from the SBH Bank may be submitted to the Deputy Registrar (Cheque-II) Section, Examination Branch, O.U. (In no case individual receipts submitted by students will be accepted).
- a. **Affiliation orders** issued to the colleges for the Academic year 2016-2017 for the various courses for which Examination forms are to be submitted.
 - b. **No Dues certificate** issued by the Academic Branch, O.U.
 - c. **Clearance Certificate** from the Director, Directorate of Academic Audit, OU.
 - d. **Approval from the Nodal Officer**, Statistical Cell, Administrative Building, O.U
 - e. **Fees Receipt** issued by the Deputy Registrar, Cheque-II section, Examination Branch, O.U.

f. **Fees Abstract** One hard copy of the Fee Abstract Prepared/ downloaded using the link provided at College Login.

g. **Nominal Rolls:** One hard copy of nominal rolls (consolidated list of candidates) generated using the Students online information System after due verification by the Principal and I year Nominal Roll signed by the Director, Directorate of Academic Audit, O.U.

h. This notification is available on website www.osmania.ac.in.

Sd/-

CONTROLLER OF EXAMINATIONS

Copy to:

- 1) The Principal of concerned college,
- 2) The Director, Directorate of Academic Audit, O.U.,
- 3) The Deputy Registrar, Academic, O.U.,
- 4) The Jt. Director, Directorate of Academic Audit, O.U.,
- 5) The Finance Officer, O.U.,
- 6) The Deputy Registrar, Accounts, O.U.,
- 7) The Addl. Controller of Examinations (Confidential.), O.U.,
- 8) The Addl. Controller of Examinations (EDP), O.U.,
- 9) The Director, University Press and Publications, O.U.
- 10) The Chief Public Relations Officer, O.U,
- 11) The Spl. Officer, Infrastructure, OU
- 12) The Dean, Students Affairs, O.U.,
- 13) The Secretary to Vice - Chancellor, O.U.,
- 14) The P.A. to Registrar, O.U.,
- 15) The Superintendent, B.A./B.Sc./B.Com.(YWS) sections
- 16) The Superintendent (Stores), Examination Branch, O.U.
